

Middle States Association of Collegiate Registrars and Officers of Admission  
Annual Business Meeting  
December 2, 2025

Item	Item Lead	Discussion	Action
Call the Annual Business Meeting to order at 12:14 pm	Jen Phillips		
Introduction of Executive Committee	Jen Phillips	The Executive Committee was introduced to the group	All members stood to be recognized and thanked them along with LAC for a job well done.  She also invited all past Presidents to stand and be recognized.
Review and Acceptance of last year's Business Meeting minutes	Tarsha Washington	Announced the 2024 Business Annual Meeting minutes are viewable online and available through the website.  Motion to accept the minutes was made.	Motion Passed
Introduction of Chair of the Auditing Committee	Carol Miller	Reported that all reports are in Good Financial standing and everything is in order.	Motion Passed
Treasurer Report	Susan Hamilton	Sue reported out the following budget:	Motion Passed

		Checking Account: \$60,444.71 Money Market: \$89,222.47 Total Assets: \$149,668.18	
Local Charity Introduced	Candace Bottani-Burns	The program that we supported this year is Lancaster Education Foundation's program, Hooked on Books."	Thanked all members for their donations. All books will be delivered after the conference.
Nominations and Elections for 2026	Dawn Renta	Honorary Member – Tracey Thompson became an honorary member  Announced Nominations for the following:  President-Elect, - John Papinchak  Vice President for Information Technology – Brian Nucci  Treasurer – Celeste Kopnick  Secretary – Tarsha Washington	Motion Passed
Presentation of certificates	Jen Phillips	Recognized the people for their service to MSACROA.  <b>Service on Bylaws Committee</b> Jonathan Helm Liz Iglesias Sarah Klugmann	

		<p>Kara Saunders  <b>Completion of Service on Executive Committee</b>  Susan Hamilton  Dawn Renta  Mylene Tenorio</p> <p><b>Completion of Service on Nominations and Elections Committee</b>  Irma Williams</p> <p><b>Honorary Member Certificate</b>  Tracey Thompson</p> <p><b>We also gave certificates to our two AACRAO reps after their plenary sessions:</b>  Kristi Wold-McCormick  Dale King</p>	
President's closing remarks. Introduction of New President.	Jen Phillips	Introduced and passed the gavel to the new President Diane Bello.	
2026 President recognizes committees	Diane Bello	<p>Presented Jen Phillips with ceremonial gavel.</p> <p>Thanked the 2025 Executive Committee; Program Committee; Local Arrangement Committee; As well as all volunteers that assisted with the conference.</p>	

Introduction of 2026 President-Elect	Diane Bello	Introduced John Papinchak as the new President-Elect.	
Announcement of 2026 conference location and raffle	John Papinchak	November 30 <sup>th</sup> – December 2 <sup>nd</sup> , 2026, Resorts Hotel, Atlantic City, NJ	Resorts Hotel, Atlantic City, NJ
2026 President motions to adjourn meeting	Diane Bello	The meeting adjourned 1:21 PM	Motion Passed