

**Middle States Association of Collegiate Registrars and Officers of Admission
Script for the Annual Business Meeting
November 28, 2022**

President: Elyce Kaplan

Calls the Annual Business Meeting to order with a strike of the gavel.

Asks to have a moment of silence to remember those MSACROAn's who have passed away. **David Clawson, Past-President and Honorary member of MSACRO and retired Registrar of Jefferson Medical College of Thomas Jefferson University, and Paul Anderson, Past President, Associate Dean and University Registrar Emeritus at Furman University**

Introduces members of Exec and asks them to stand and be recognized.

Immediate Past President – Bianca Thompson -Owen

President-Elect – Thomas Castiglione

Vice President for Registration and Records Management – Jennifer Phillips

Vice President for Admissions and Enrollment Management – Sheena Jackson

Vice President for Professional Development – Dawn Renta

Vice President for Communications - Empty

Vice President for Information Technology – Todd Clouser

Secretary – Katherine Scoville (ABSENT)

Treasurer – Susan Hamilton

Fran Burman has graciously agreed to be Parliamentarian for our 2022 Business Meeting.

I invite all past presidents of the organization who are present to stand and be recognized. Thank you for your service and continued support.

“Please welcome AACRAO representative, Rhonda Kitch, University Registrar, Cornell University, AACRAO”

Rhonda Kitch REMARKS

President returns to the podium [in lieu of Secretary]

Secretary: PRESIDENT WILL READ THIS YEAR

Reminds the membership that the minutes of the last Business Meeting are in the Annual Report online available on the website.

Then asks:

"Are there any additions, corrections, or questions regarding the minutes?"

"May I have a motion to accept the minutes?"

"All in favor" "All opposed?" "So moved."

Introduces Chair of Auditing Committee, Bonnie Rice for the auditing report.

Auditing:

[Bonnie Rice chair of the auditing committee, presents the Committee report.]

The auditing committee has reviewed the financial records and can report they are in good standing.

Introduces the treasurer, Susan Hamilton

Treasurer: Susan Hamilton

Reviews the Association statement and asks:

"Are there any Questions?"

"May I have a motion to accept the report?"

"All in favor?" "All opposed?" "So moved."

Introduces **Hospitality Chair**

Conference Activity Chair: **Paula Maynard**

Paula introduces the local charity that we have selected- Covenant House Donations - and invites her to say a few words.

President: Elyce Kaplan Introduces Past president for N&E

Past President: Bianca Thompson Owen

Honorary Membership Awards

Patti Mathay, University of Pittsburgh, Past President (gives a little bio or statement from nominators)

Carol Harrison, Ellucian, formerly College of Southern Maryland (gives a little bio or statement from nominators)

Nominations & Elections

Introduces the 2022 N & E Committee and thanks and recognizes the members:

Candice Pellegrino- Stevens Institute of Technology
Dr. Carolyn Quinci-University of Delaware
Anne Daly Eimer- Camden County College

Each year 2 new members join the Nominations and Elections Committee to replace whose terms are completed.

I am pleased to present our two new members:

Janeyah Vickers Rutgers School of Health Professions
Shari Christie Bowie State University

Announces nominees for Executive Committee:

“For the position of President-Elect, Dawn Renta, West Chester, has been nominated; may I have a second to the nomination? Are there any nominations from the floor?; Hearing none, Dawn Renta is elected President-Elect. Congratulations, Dawn”

“For the position of Vice President for Admissions and Enrollment Management, Sheena Jackson, University of Maryland School of Nursing, has been nominated; may I have a second to the nomination? Are there any nominations from the floor?; Hearing none, Sheena Jackson is elected Vice President for Admissions and Enrollment Management. Congratulations, Sheena”

“For the position of Vice President for Records and Registration, Jennifer Phillips, University of Pittsburgh, has been nominated; may I have a second to the nomination? Are there any nominations from the floor? Hearing none, Jennifer Phillips is elected Vice for Records and Registration. Congratulations, Jennifer”

“For the position of Vice President for Communications, John R Papinchak, Carnegie Mellon University has been nominated; may I have a second to the nomination? Are there any nominations from the floor?; Hearing none, John Papinchak is elected Vice President for Communications. Congratulations John.

“For the position of Vice President for Professional Development, Diane Bello, Stony Brook University, has been nominated; may I have a second to the nomination? Are

there any nominations from the floor?; Hearing none, Diane Bello is elected Vice President for Professional Development. Congratulations Diane.

“For the position of Treasurer, Susan Hamilton, Rutgers University, has been nominated; may I have a second to the nomination? Are there any nominations from the floor?; Hearing none, Susan Hamilton is elected Treasurer, Congratulations Sue

“For the position of Secretary, Darlene Benzenberg, Suny Orange, has been nominated; may I have a second to the nomination? Are there any nominations from the floor?; Hearing none, Darlene Benzenberg is elected Secretary. Congratulations, Darlene”

Introduces President, Elyce Kaplan

President: Elyce Kaplan

The President asks if there is any OLD Business that should be brought before membership.

She asks if there is any NEW Business.

President’s Report: Working to change membership system, registration system, updating exec positions and LAC to be more in line with current times

She introduces Thomas Castiglione as the new President and passes the gavel.

New President: Thomas Castiglione

Presents “Immediate Past President” – Elyce Kaplan with ceremonial gavel.

Thanks, the 2022 Exec Committee, asks them to stand, then program committee (asks them to stand) and LAC. Asks LAC to stand.

Then asks the new 2023 exec committee to stand and be recognized.

Introduces President-Elect, Dawn Renta

President-Elect: Dawn Renta

Announces the dates November 27, 2023-November 29,2023 conference at Kalahari Resort and Conferences in the Poconos PA and asks for session submissions.

Presents the raffle/give-away - one night stay at Resorts

Introduces President, Thomas Castiglione

The President adjourns the Annual Business Meeting

