

Middle States Association of Collegiate Registrars and Officers of Admission
Annual Business Meeting
December 3, 2024

Item	Item Lead	Discussion	Action
Call the Annual Business Meeting to order at 12:14 pm	Dawn Renta	Introduced Executive committee	
Introduces Parliamentarian	Dawn Renta	Melissa Lenhart-Young	
All past presidents of the organization who are present to stand and be recognized.	Dawn Renta		
Welcomed AACRAO representative	Dawn Renta	Cassandra Moore, President-Elect of AACRAO Thanked everyone for their hard work at the conference. Thanked everyone for all their hard work and dedication to the profession.	
Minutes from the 2023 Business Meeting	Darlene Benzenberg	Announced the 202 Business Meeting Annual minutes are viewable online available through the website. Motion to accept the minutes was made Hernan Green, Seconded by Liz Iglesias	Motion passes
Chair of Auditing Committee	Liz Iglesias	Reported that all Reports are in Good Financial Standing and everything is in order	
Treasurer Report	Susan Hamilton	Thanked Auditing Committee Checking Account \$72,421.24 Money Market Account \$119,289.20 Total Assets \$186,734.91 Motion to accept the minutes was made by Elyce Kaplan, Seconded by Chester Barken	Motion Passes
Conference Activity	Kaitlyn Roberts	Introduced Living Classrooms Foundations and invites representative Allie Dudley, who thanked us for all of our support	
Announces members of Nominations & Elections Committee:	Tom Castiglione	Introduces the 2024 N & E Committee and thanks and recognizes the members: Maria DiStefano Kara Howe Tryphena Miska	

		Irma Wiliam	
Honorary Member of MSACROA	Tom Castiglione	Announce a new honorary member of MSACROA Peter Falk. Sue Hamilton accepts awards and provides Peters remarks	
Introducing Nominations & Elections Committee	Tom Castiglione	Present our newly elected members Maria DiStefano, Seconded by Dominic Stellini Kara Howe, Seconded by Susan Hamilton Tryphena Miska Seconded by Bob Kubat	
Announced nominees for Executive Committee:	Tom Castiglione	Announce Nominations for: President-Elect, Diane Bello, Seconded by Liz Iglesia Vice President for Records and Registration Management, Bob Kubat Seconded by John Papinchak Vice President for Admissions and Enrollment Management, Sheena Jackson, Seconded by Bob Kubat Vice President for Professional Development, Sandie Pitts, Seconded by Dominic Stellini Vice President for Communications, John Papinchak, Seconded by Bob Kubat Treasurer Susan Hamilton has been re-nominated, Seconded by Jenn Phillips	All in favor Motions pass
Old Business	Dawn Renta	No Old Business items were raised	
New Business	Dawn Renta	No New Business items were raised	

Presents Award Certificates	Dawn Renta	Liz Iglesias for three-year service to the auditing committee Darlen Benzenberg served as Secretary Tom Castiglione served as Executive Committee for several years serving as Vice President of Communications and President.	
President's Report	Dawn Renta	Our first webinar series, were featured in 4Imprint's amplify Magazine, adopted a new conference app, created a new non-discrimination statement, and held our conference in a new location. MSACROA is in time of transformation	
Introduce New President	Dawn Renta	Jennifer Phillips was introduced as the new President	
Presents Ceremonial Gavel	Jennifer Phillips	Presents Dawn Renta with ceremonial gavel. Thanks, the 2024 Executive Committee, Program Committee and Local Arrangement Committee. As well as the new 2024 Executive Committee LAC Chair-Paula Maynard Exhibitors Chair- Rachel Kehl Facilities Chair- Richard Ho Hospitality Chair- Kaitlyn Roberts Registration Chair- Sandie Pitts	
Announces the dates for the 2025 Conference	Diane Bello	December 1-3 conference at the Wyndham Lancaster Resort and Convention Center in Lancaster, PA Asks for session submissions Presents the raffle/give-away - one night stay at Wyndham Lancaster Resort and Convention Center to be used for the 2025 conference was won by Brian Faust	
Closing Remarks	Jenn Philips	Thanks everyone for attending and looks forward to next year's conference	

The President adjourns the Annual Business Meeting at 12:40 pm

Respectfully submitted by Darlene Benzenberg